

# Sample Resume for Telecommunications Technician

**NAME**  
**Address**  
**Phone # Email address**

## SUMMARY

Telecommunications technician with broad experience in both business and consumer lines. Extensive knowledge of electronics and telecommunications from hands on experience and educational training, including Associates of Science Degree in Telecommunications. Strengths in problem-solving and customer communications.

## EXPERIENCE

### **XYZ Communications**

**2000-Present**

One of major phone companies serving x customers across x states

#### **Customer Communications Technician**

- Managed rolling out of lines and all remote testing of digital systems, ranging from T1 to OC48.
- Successfully managed 40-50 orders at one time by being very organized and task oriented.
- Coordinated with customers and central office staff in order to troubleshoot problems that arise

### **ABC Phone Company**

**1980-2000**

Regional phone company with X customers

#### **Systems Technician**

- Installed T1, analog, and DSL lines for business customers within X territory.
- Completed all work on time in order to satisfy customers.
- Assigned to more difficult projects because of ability to think through the problems ahead of time and excellent planning skills.

## EDUCATION

**Pace University**, White Plains, NY

**2000**

Graduate with Distinction, Associates of Science Degree in Telecommunications

**ABC Phone Company training program**

**1980 –1982**

Basic electronics

## SKILLS

Highly computer proficient (Microsoft office, including Word, Excel)  
Strong academic and experience with digital electronics systems and theory  
Analog and digital experience  
Understand technical tasks and concepts of both fiber and copper systems  
Amateur Extra Class FCC license